

SECRETARY OF STATE

Budget Summary							
Fund	2000-01 Base Year Doubled	2001-03 Governor	2001-03 Jt. Finance	2001-03 Legislature	2001-03 Act 16	Act 16 Change Over Base Year Doubled	
						Amount	Percent
PR	\$1,295,800	\$1,408,200	\$1,408,200	\$1,408,200	\$1,408,200	\$112,400	8.7%

FTE Position Summary						
Fund	2000-01 Base	2002-03 Governor	2002-03 Jt. Finance	2002-03 Legislature	2002-03 Act 16	Act 16 Change Over 2000-01 Base
PR	8.50	8.50	8.50	8.50	8.50	0.00

Budget Change Items

1. STANDARD BUDGET ADJUSTMENTS

Governor/Legislature: Provide standard budget adjustments of \$1,700 in 2001-02, \$2,100 in 2002-03 and -1.0 position annually. Adjustments are for: (a) removal of noncontinuing funding and positions (-\$30,000 and -1.0 position annually); (b) full funding of continuing position salaries and fringe benefits (\$12,100 annually); (c) reclassifications (\$12,100 in 2001-02 and \$12,500 in 2002-03); (d) BadgerNet increases (\$700 annually); (e) overtime (\$4,500 annually); and (f) fifth week vacation as cash (\$2,300 annually).

Funding Positions		
PR	\$3,800	- 1.00

2. EXTENSION OF RECORDS PRESERVATION POSITION

Governor/Legislature: Provide \$32,300 in each year and 1.0 PR two-year project position to extend the current project position used in the Office's records preservation project for historic documents. The current project position would end on June 30, 2001. The position's activities would include document preservation, data entry for tracking, indexing and billing, and quality control.

Funding Positions		
PR	\$64,600	1.00

3. SASI INITIATIVE

PR	\$27,000
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Governor/Legislature: Provide \$13,500 annually for basic desktop information technology support as part of the Small Agency Support Infrastructure (SASI) program. This support is currently provided to small agencies by DOA. The proposed funding would support DOA user fee charges of \$2,200 per year for each user account. The services supported by DOA include desktop applications and hardware; continuous help desk support; network infrastructure and security; dialup service; and email/messaging services.

4. INCREASED FUNDING FOR LTE STAFF

PR	\$17,000
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Governor/Legislature: Provide \$8,500 annually for limited-term employees to help the Office address periodic workload increases and staff shortages due to illness and vacations.

5. GPR-EARNED [LFB Paper 820]

	Governor (Chg. to Base)	Jt. Finance/Leg. (Chg. to Gov)	Net Change
GPR-REV	\$80,700	- \$25,500	\$55,200

Governor: Estimate the lapse to the general fund from the Office's program fees appropriation to be \$49,000 in 2001-02 and \$31,700 in 2002-03.

The Office of the Secretary of State is responsible for issuing notary public commissions, registering trademarks and trade names, issuing authentications and apostilles, recording annexations and charter ordinances of municipalities, publishing state laws, filing oaths of office, and filing deeds for state lands and buildings.

The Office is funded by fees for services that are placed in a program revenue appropriation. Any year-end unencumbered amount in excess of 10% of the prior year's expenditures is lapsed to the general fund.

Joint Finance/Legislature: Reestimate the lapse to the general fund from the Office's program fees appropriation to be \$35,400 in 2001-02 and \$19,800 in 2002-03.

6. NOTARIES PUBLIC

Joint Finance/Legislature: Modify provisions governing notaries public as follows:

- a. Expand eligibility for appointment as a notary public to include U.S. residents. Current law limits eligibility to Wisconsin residents.

b. Eliminate the responsibilities of the clerk of court related to approval of sureties, certification of notaries and stamps, and maintenance of notary records. The Secretary of State would assume some of these responsibilities.

c. Provide that if an attorney's license is suspended or revoked, upon reinstatement, the person would be reappointed as a notary public for four years. The person could be reappointed for subsequent four-year terms. Under current law, attorneys are entitled to a permanent commission as a notary public upon application and payment of a \$50 fee. If an attorney's license is suspended or revoked, upon reinstatement, the attorney is reappointed permanently as a notary public.

d. Extend from five to 10 days, the period within which the Secretary of State must be notified of a change of address by a notary public.

[Act 16 Sections: 2830g thru 2833m and 9345(1c)]